

AUST PARISH COUNCIL
MINUTES OF A COUNCIL MEETING

Held on Tuesday 14th October 2025 @ 7:30pm at Elberton Village Hall

Present: Councillors Steve Meredith (chairman), Julian Cooper, Anne Wiseman, Jeremy Warren (from item 2025-10-6)

In attendance: Ward Councillor Tony Williams (SGC), no members of the public

Clerk: Emma Pattullo

Approved at the subsequent meeting held on 11th November 2025.

Signed copy held by the Clerk.

2025-10-1 To receive apologies

Apologies were received from Cllrs Heather Bayston, Ian Jenkins and David Spratt.

2025-10-2 To receive declarations of Interest and requests for dispensations

There were no declarations of interest or dispensation requests.

2025-10-3 Public Forum

No members of the public were present.

2025-10-4 To approve the minutes of the last meeting held on 9th September 2025

It was resolved that the minutes of the previous meeting held on 9th September 2025 be approved as a correct record. The minutes were signed by the Chairman.

2025-10-5 Parish matters for decision

2025-10-5.1 To receive Woodwell Meadows Annual Report 2025 and agree actions required

The annual report was noted. It was RESOLVED that no action was required at this time. The council will work with SGC next year to draft a new management plan.

2025-10-5.2 To approve purchase of equipment for Woodwell Meadows volunteer group

It was RESOLVED that the clerk in conjunction with Cllr Bayston should order the required equipment, up to the value of the current budget line.

Cllr. Warren joined the meeting.

2025-10-6 To note items of report

2025-10-6.1 To receive the Clerk's report

The clerk reported on matters not covered elsewhere:

- New website and emails in progress, both should be ready within next few weeks
- Reported faded 'Give Way' markings on Field Lane junction. Will be repainted as part of a coming road improvement scheme.
- Submitted information to SGC on the Member Awarded Funding grant for Woodwell equipment
- Meeting with National Highways to be held on 16th October 1:30pm at Aust village hall, to receive an update on the HGV weight limit management plans and other matters in relation to the M48 & bridge.
- Application for caution against first registration of land at Littleton Pond has been processed. A letter received by email suggests that the caution has only be applied against part of the land as the rest is already registered. Awaiting hard copy for more info.
- It is understood that EDF have confirmed a "hard pause" on saltmarsh plans and have cancelled access orders for the land in Littleton. Awaiting formal notification to landowners.

2025-10-6.2 To receive any reports from councillors

Cllr Warren presented reports from his attendance at both Oldbury and Berkeley Site Stakeholders Group and the Severnvaile Flood Defence Group.

2025-10-6.3 To receive updates from SGC ward councillor re: resurfacing of Main Road, Aust and kerbing of the verge by St John's Church, and a request for speed reduction measures on the A403 at Aust village entrance

Cllr Riddle had provided a written report. He has raised the importance of the A403 speed reduction proposals to SGC Highways officers. No update was available on either the resurfacing of Main Road or kerbing of the verge.

Cllr Williams noted that planned overnight closures of the A38 may lead to higher traffic levels in the Aust parish area due to people trying to find alternative routes.

2025-10-7 Planning

2025-10-7.1 To note any applications received since issue of the agenda and resolve response

No planning applications have been received.

2025-10-8 Council administration

2025-10-8.1 To adopt a Disciplinary Policy

It was RESOLVED that the presented draft policy should be adopted with no amendments.

2025-10-8.2 To adopt a Grievance Policy

It was RESOLVED that the presented draft policy should be adopted with no amendments.

2025-10-8.3 To adopt a Dignity at Work Policy

It was RESOLVED that the presented draft policy should be adopted with no amendments.

2025-10-8.4 To review and re-adopt the Equality Policy

It was RESOLVED that the policy should be re-adopted with an amended review period of 4 years.

2025-10-8.5 To review and re-adopt the Safeguarding Policy

It was RESOLVED that the policy should be re-adopted with an amended review period of 4 years, and updated contact details.

2025-10-9 Finance

2025-10-9.1 To receive the quarterly finance report

2025-10-9.2 To note receipts

The following receipts were noted:

Item	Amount
Precept (second installment)	£3,476.00
Bank interest Q2	£ 75.29

2025-10-9.3 To note payments made under prior approval

The following payments, made under the given prior approval, were noted:

Item	Amount	Minute (where applicable)
Clerk's salary & home working allowance for the month to 16th September 2025	£ 299.72	2025/05/10.9
Unity bank charges September	£ 6.00	2025/05/10.9

2025-10-9.4 To approve payments

The following payments were resolved to be made. All will be paid via bank transfer with authorisation by Cllrs Meredith and Warren. A record of authorisation will be held by the Clerk.

Item	Amount	Previous minute (where applicable)
------	--------	------------------------------------

Clerk's salary and home working allowance – amendment to standing order	£313.80	LGA 1972 s111/s112
Hire of Aust village hall for National Highways meeting	£10.00	LGA 1972 s111

2025-10-10 To consider responses to consultations received

2025-10-10.1 Pilning & Severn Beach Neighbourhood Plan Steering Group – Regulation 14 Consultation on Draft Neighbourhood Plan

RESOLVED no comment.

2025-10-11 Any other minor matters for discussion (no decision required) or items for next agenda

Items for next agenda: camper vans at Whale Wharf and speed limit for Littleton.

2025-10-12 Meeting closure

The meeting closed at 8:24pm.

The next meeting of the Council will be held on Tuesday 11th November 2025.

Items for the agenda should be with the Clerk by 4th November.

Signed on approval:(Chairman)